NEW YORK STATE

OFFICE OF CHILDREN AND FAMILY SERVICES

**REFERENCES**

**Child Day Care Program**

Instructions:

* Please provide complete information for two people (one employment reference and one personal reference) we can contact.
* Relatives may **NOT** be used as references
* If you have been employed outside the home, please include an employer as one of your references
* Please **PRINT** clearly

|  |  |  |
| --- | --- | --- |
| Program Name:  **Yaks Youth Center, Llc** |  | FACILITY ID Number:  **887911** |
| Name: | | |

|  |  |  |
| --- | --- | --- |
| **TYPE OF PROGRAM** | **Family Day Care, Group Family Day Care and Small Day Care Centers** | **Day Care Center and School-Age Child Care** |
| **ROLE IN PROGRAM** | Provider  Assistant  Substitute | Director  Teacher  Volunteer |

**Reference #1 (Required)**

Please check appropriate reference type:  Personal  Employment

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mr.  Mrs. Ms. | NAME *(Last, First, MI):* | | | | |
| BUSINESS NAME: | | | | APT: | flOOR: |
| ADDRESS: | | | | | |
| CITY: | | | STATE: | ZIP: | |
| daYtIME PHONE:  (     )       - | | E-MAIL: | | | |
| Does reference speak English?  Yes  No If NO, please specify language spoken: | | | | | |

**Reference #2 (Required)**

Please check appropriate reference type:  Personal  Employment

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mr.  Mrs.  Ms. | NAME *(Last, First, MI):* | | | | |
| BUSINESS NAME: | | | | APT: | flOOR: |
| ADDRESS: | | | | | |
| CITY: | | | STATE: | ZIP: | |
| daYtIME PHONE:  (     )       - | | E-MAIL: | | | |
| Does reference speak English?  Yes  No If NO, please specify language spoken: | | | | | |

**Reference #3 (Optional)**

Please check appropriate reference type:  Personal  Employment

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mr.  Mrs.  Ms. | NAME *(Last, First, MI):* | | | | |
| BUSINESS NAME: | | | | APT: | flOOR: |
| ADDRESS: | | | | | |
| CITY: | | | STATE: | ZIP: | |
| daYtIME PHONE:  (     )      - | | E-MAIL: | | | |
| Does reference speak English?  Yes  No If NO, please specify language spoken: | | | | | |